



Role Descriptor – Volunteer Community Fundraiser

Who We Are	The Living Room is an award winning, abstinence-based addiction recovery charity founded in 2000. We provide free group therapy treatment to adults from our hubs in Stevenage, St Albans, Watford and our virtual Hertfordshire Hub. Our groups are facilitated by trained counsellors who are in long-term recovery from addictions – they’ve seen it, done and are wearing the T-shirt. We also provide support for family and carers of those with addictions.
Who You Are	Someone who is friendly, reliable and committed to providing regular support as part of an inclusive team. You care about your local community and want to help people make a difference. You want to help support vulnerable and disadvantaged people in your local area.
Purpose of the Role	To help raise funds and support The Living Room’s mission.
Tasks	• Identify creative ways of raising funds. • Build relationships with local community organisations and locate corporate funders. • Participate in fundraising events. • Encourage regular giving.
Hours	We are looking for volunteers who are able to offer 6-18 hours per week on a flexible, regular basis.
Skills and Qualifications	To be a volunteer, you don’t need any qualifications although if you have specific skills that might be useful, do make those known on your application. What we do need is reliability and a commitment to help regularly, to be friendly and want to work as part of a really inclusive team. We will accept applications from anyone 16 and older and we support the Duke of Edinburgh scheme.
Training and Support	We will provide you with an induction, training and support and you will be fully insured. We will provide you with a reference if you are looking to volunteer for a while until you have experience to look for paid employment – helpful if you want to improve your confidence when re-entering the job market. We are an Equal Opportunities Employer, Disability Confident Committed Employer and a Mindful employer. We follow all Safeguarding guidelines.
Expenses	Out of pocket expenses will be reimbursed. Mileage costs at 40p per mile up to a maximum of 20 miles per return trip. Public transport up to a maximum of £30 per return trip.
How to Apply	To find out more please contact us on 0300 365 0304 , email us at enquiries@livingroomherts.org or message us on Facebook.

“Volunteering at The Living Room has made me re-evaluate my approach to many things, particularly addiction. It has also given me a timestamp for my week (something to look forward to), continuing stimulation and interaction with others. I believe I make a contribution – in a small way – which in turn gives me satisfaction that my time is well spent.”

~ Volunteer at The Living Room.